STATINTL

MEMORANDUM FOR:

6 Feb. 78 paper "REFERENCE" was prepared

by ODP and a copy hand carried by C/MS to

O/Comptroller on 6 Feb. Original returned

to C/MS on 2/15/78

Date

FORM
5-75 101 USE PREVIOUS
EDITIONS

6 February 1978

REFERENCE: DCI Report to the Senate Select Committee
             (Intelligence) on Community Information Handling,
             dtd. February 1978

1.   Comments regarding referenced report are contained
in the following paragraphs and a Directorate of Administra-
tion recommendation is made in the last paragraph.

2.   The reference has been reviewed by key members of
the Directorate of Administration staff and they are seriously
concerned that insufficient time has been allowed to perform an
indepth review of a report with such far-reaching implications.
Organizational and procedural proposals of this magnitude which
have not been developed in collaboration with the members of
the Intelligence Community should not be forwarded to a
Congressional Committee until they have been coordinated with
and agreed to by Community members.

3.   It is inappropriate to send the organizational charter,
Annex D, to Congress before it has been signed by the DCI.
Furthermore, the concept of the organization is adequately
described in Annex C--Annex D would be redundant. In addition,
this charter should be completely staffed and have the full
coordination of Community members and a full understanding and
acceptance of the Community Information Systems Office respon-
sibilities and activities before it is forwarded to the DCI for
signature.

4.   The covering report and Annexes are confusing,
inconsistent, and need drastic revision. It is not clear
whether the Community Information Systems Office (CISO) is
a staff or line organization. In Annex C it is more clearly
a staff organization performing logical staff functions such
as monitoring, reviewing, coordinating, advising, guiding, etc.,
while in the covering report and Annex E the CISO is depicted
as performing line functions such as designing, planning,
developing alternatives, etc. The line functions reflected
in the report and Annex E would require an unnecessary duplica-
tion of technical staffs of the Community members.

5.   There are a sufficient number of discrepancies between
the report and Annex E versus Annexes A, B, and C that they
should not go forward without the full coordination of Community
members and full understanding and acceptance of the procedures
being proposed. This can only be accomplished by meeting with
the drafters of the report so that questions can be answered and
acceptable procedures developed, as needed.

6.   While our principal concerns relate to the covering report and Annexes D and E, we feel that Annexes A, B, and C are acceptable with some minor changes and could be forwarded to the Senate as an adequate response to their directive. The minor changes are listed in the attachment to this review.

7.   The Directorate of Administration therefore recommends that Annexes A, B, and C, with the minor revision indicated in the attachment, be forwarded to the Senate Select Commitee (Intelligence) with a brief covering memo stating essentially the following:

> We know we have problems and have formed an organization to coordinate and monitor ADP activities in a Community context. The problems are described in Annexes A and B and the charter for the new organization is in Annex C. We are currently developing procedures for planning and coordinating ADP activities in the Intelligence Community. Our goals for the first year are:
>
> a.   To establish CISO as a central planning organization in February 1978 as a part of the DCI's Resource Management Staff.
>
> b.   To review annual NFIP resource requests and identify ADP-T issues needing DCI resolution.
>
> c.   To begin a formal and continuous dialogue with ADP-T offices in the Intelligence Community as well as program managers to keep abreast of operating systems, systems under development, and new ADP initiatives.
>
> d.   To respond to Congressional needs for ADP-T information as required. To begin identifying and examining major FY-79-84 issues as previously requested by SSCI.
>
> e.   To undertake selected studies and technical evaluations in problem areas in support of resource management decision making.
>
> f.   To undertake actions to evaluate the feasibility of a "Community Information Handling System (CIHS)."
>
> We will report to you in one year on our progress.

6 February 1978
Attachment A

DDA/CIA Recommended Changes to the DCI Report to the Senate
Select Committee (Intelligence) on Community Information Handling
Dated February 1978

Annex A

Page	
2	For the line entry starting with CIA/SAFE: change 1) "CIA/SAFE" to "SAFE"; change 2) "CIA/Support" to "Support"; change 3) "CIA" to "DIA/CIA".
2	Delete the line entry starting with DIA/SAFE.
18	The average age of Model 360/67 is listed as 1.2 years. The CIA 360/67 was installed in 1969. Recommend the average age figure be verified.

Annex B

No recommendations.

Annex C

C-2	Fifth line - change "carry out" to "coordinate".
C-2	Ninth line - change "develop and use" to "establish requirements for, monitor the development of, and use".
C-2	In footnote (x) - delete ", as defined in Annex d".
C-8	Para. 2 under FUNCTIONS - change "To design and establish" to "To establish the requirements for and monitor the development of".
C-11	It is not clear what the Contractor Support functions of the Community Planning Division are. It is believed they should be:

Coordinate planning for Contractor Support.
Coordinate contract monitoring and administration. |
| C-14 | Para. 3 under FUNCTIONS - Change "develop" to "coordinate". |